

TMS PTA Executive Board Meeting
September 3rd, 2009 – 6:30pm at the home of Nancy Socher

1. A potluck dinner was held prior to the meeting. **The meeting was called to order at 7:30.** In attendance were: Gay Campbell, Nancy Socher, Carey Sienicki, Bill Tesch, Amy Currin, Gretchen Schofield, Terri Osborn, Michele Sanford, Maureen Alonso, Tracey Zillian, Donna Bobalek and Debbie Bacigalupo.
2. **The Secretary submitted the TMS PTA June meeting minutes for review.** A motion by Michele Sanford with a second from Tracey Zillian to approve the minutes. Motion carries by voice vote.
3. **Introductions/Chairperson's Reports.** The Secretary passed out the list of the TMS PTA board for review and each officer or chairperson introduced themselves and gave their report:
 - **Landscape** – Coordinating with Mr. Simmons for a Landscape day on (?) September 26th. Goal is to continue maintaining school grounds and courtyard and introduce new plantings where needed. Offer an opportunity for 8th grade service hours. With additional budget monies and perhaps other funding, could introduce a rain garden to further the student's understating of the environment.
 - **8th Grade Event** – Confirm with School of Rock and Mr. Simmons for a date of (?) November 10th. Discussion about potluck location, enticement suggestions for more attendance (especially 8th grade boy population)
 - **Volunteers** – Gretchen Schofield will input data from forms collected.
 - **School Magazine Fundraiser** - Will begin September 21st Incentives for this year will be: Cash, iPod Touch, Pig Race and Carnival event. There will be an online order available for Credit Card purchases and out of town customers.
 - **Website** - Forms are available online. For confidentiality, there are PTA e-mail addresses for each position that forward to your personal e-mail addresses. Minutes, bylaws and other information will be posted to website as events or information become available.
 - **7th Grade Dinner** - Confirming with Mr. Simmons and Scorpios for (?) Thursday, November 19th (Lip Sync is scheduled for Nov. 20th).
 - **Membership** - Envelopes are working well thanks to work from Carey Sienicki and Donna Bobalek. Spreadsheet is being generated by Nancy Socher from envelopes collected at 7th grade orientation (~60), more expected next week. Directory will process envelopes next.
 - **Parent Programs** – several ideas for programs (2 programs in Fall and Spring) were discussed (perhaps combining some with cluster schools to increase attendance and capture higher caliber speakers for the budget): Internet Safety (emphasizing “Sexting” and Social networking), Parenting with a Purpose, High School 101, Drug and Alcohol Awareness, VNCC Saturday Night in the Suburbs.
 - **School Spirit** – proposal to expand program for Student Pretzels (before FCPS teacher workdays on October 31st). In the past, heart canes (before Winter Break on December 23rd this year) & Candy Grams (before President's Day on February 12th this year) were distributed on the outside of student's lockers. Will discuss at next meeting.
 - **School Store/T-shirts** – since it is the beginning of school and volunteer forms have not been completed, Jill Hecht needs volunteers to assist with school store during Lunch times (10:30-12:00 TU, WE & TH). The Open House went very well as school supplies were available for purchase and t-shirts this year were pre-ordered and available.
 - **Hospitality** – Breakfast will be served to teachers and “Hope your first week went Smoothie-ly” event for teachers & staff for this week's thanks. Goal is to alternate a treat and meal each month

for teachers and staff. Solicitations from volunteers will assist to keep expenses low. October - Halloween Treat, November – Pies, December – Cookie boxes, January – Soup and Salad, February – Valentine Treat, March – Pot of Gold, April – Teacher Luncheon, May - Teacher appreciation luncheon, June – Summer send off - Ice cream novelties.

4. President's Report

- Gay Campbell thanked the board in advance for their help and their willingness to serve on the board. She asked for input and suggestions for the TMS PTA's role especially from parents who have had children at Thoreau in the past.
- An appeal was made for the board to pursue new members to fill the vacant positions (immediate need is Reflections Chairperson, as the event begins in the Fall). Check the website for current updates.
- Meetings will generally be the 4th Monday of the month in the Library, some AM, some PM to accommodate different schedules.

5. Treasurer's Report

- **Audit Findings:** (3) Auditors completed their review of the TMS PTA books and approved using the checklist provided by the VA PTA (*Treasurer sent around the completed audit checklist for review at the meeting*). Findings (*all within limits*) were noted: Balance was +\$4. Missing checks (*required 2009-10 budget advanced payment expenses in August to PTA & School Store/T-shirts*). Local and State Dues were paid as required by PTA. A motion by Bill Tesch with a second from Nancy Socher to approve the audit. Motion carries by voice vote. Will be presented at General Membership meeting for vote and final approval to VA PTA.
- **Proposed 2009-2010 Budget:** There is a budgeted net increase of \$0 to keep the budget balanced (maintaining in bank assets of \$10,749.72). A new format was introduced to better understand the income and expense of individual line items. A motion by Bill Tesch with a second from Nancy Socher to approve the budget with the following changes: Website Maintenance will begin '11/'12 school year (paid for 3 years), Teacher Lounge and Supplies will increase by \$100 (*to \$250*) for the purchase of a Coffee Percolator to replace old one. To reflect that change, Technology Refresh and Improvements line item will decrease by \$100 (*to \$5981*). Motion carries by voice vote.
- **Files:** Historical information will be kept in binders located in the PTA closet on the shelves. Information to be kept indefinitely.

6. Announcements & New Business

Thursday, September 10th 7:00 pm Back to School Night & PTA General Membership meeting
Monday, September 28th at 9 a.m., TMS Library

Meeting adjourned at 9:00 p.m.

Submitted by: Carey Sienicki _____ Approved: _____